Measurement Form: 10 Helpful Tips

- Tip #1: At the top of the Measurement Form, you should enter two (2) names:
 - "Bid Name" lets you clearly identify the building you're bidding on by using a specific name, such as <u>Acme Mfg. North Admin Bldg</u>.
 - "Building Name" lets you decide what name you want to appear on the proposal and reports, such as <u>Acme Manufacturing</u>.
- Tip #2: You'll normally enter individual lengths and widths of each area; but, you <u>can</u> enter the total square feet of an area instead. For example, an office's dimensions could be entered as 15' length X 13' width, or as 195 total square feet.
- Tip #3: When measuring areas, counting acoustical ceiling tiles can be a quick and easy way to estimate room dimensions. Most standard ceiling tiles are 2' X 2' or 2' X 4'.
- Tip #4: It can be helpful to use a rolling wheel, or laser measuring tool, on your walkthrough.
- Tip #5: **Take your time**, and jot down item counts, especially in the restroom (urinals, toilets and sinks) and lunchroom (tables, chairs, etc.) when possible.
- Tip #6: It may helpful to simply ask your prospect if they could show you all the areas needing to be cleaned, and then allow you to go back through, more slowly, to take measurements on your own.

This will give you additional time to carefully take your measurements and make notes, without keeping your prospect tied up waiting for you.

- Tip #7: **Be sure to note the DIFFICULTY** of any area you come across that is exceptionally dirty, or receives "heavy" use, as well as any that are exceptionally easy to keep clean, or receive "light" use.
- Tip #8 **Check off the FLOOR TYPE** of each area. It's valuable, not only for using the CleanBidTM Online Program, but also as a great reference for pricing carpet and tile jobs.
- Tip #9: **Break up any unusual shaped areas** into 2 or more parts for measuring purposes. For example:

Part 1 8ft. Part 2 5ft. ✓ 9ft. →

Tip #10: **You can use the NOTES area** on the last page to enter important information you learn during your walkthroughs, such as, when the building is available to be cleaned, or who will provide consumable supplies (i.e. toilet tissue, trash liners etc.)

BUILDING INFORMATION	•					
					Date:	
					<u> </u>	
Bid Name:						
Building Name:						
Addroso:						
City:			State:			
			_			
Contact:		P	hone:			
Building Type:		Office		Medical		
		Bank		☐ Auto Deale	er	
Cleaning Frequer	псу:	☐ 1 day/wk.		☐ 4 days/wk.		☐ 7 days/wk.
		☐ 2 days/wk.		☐ 5 days/wk.		
		3 days/wk.		6 days/wk.		
		\square o days/wit.		\square o days/wik.		
AREA MEASUREMENTS	S					
AREA MEASUREMENTS Entrances	S Qty	Measurement		Floor Typ	e	(Optional) Difficulty
		Measurement	☐ Carpe	Floor Typ et □ Waxable	e □Non-waxable	
		Measurement	☐ Carpo	et 🔲 Waxable		Difficulty
		Measurement		et	□Non-waxable	Difficulty ☐ Lt. ☐ Avg. ☐ Hvy.
		Measurement	☐ Carpe	et	□Non-waxable □Non-waxable	Difficulty ☐ Lt. ☐ Avg. ☐ Hvy. ☐ Lt. ☐ Avg. ☐ Hvy.
		Measurement	☐ Carpe	et	□Non-waxable □Non-waxable □Non-waxable	Difficulty Lt. Avg. Hvy. Lt. Avg. Hvy. Lt. Avg. Hvy.
		Measurement	☐ Carpo	et	□Non-waxable □Non-waxable □Non-waxable □Non-waxable	Difficulty □ Lt. □ Avg. □ Hvy.
		Measurement	☐ Carpo	et	□Non-waxable □Non-waxable □Non-waxable □Non-waxable □Non-waxable	Difficulty
Entrances			Carpo Carpo Carpo Carpo Carpo Carpo Carpo Carpo	et	□Non-waxable □Non-waxable □Non-waxable □Non-waxable □Non-waxable □Non-waxable	Difficulty
Entrances	Qty		Carpo Carpo Carpo Carpo Carpo Carpo Carpo Carpo	et	□Non-waxable □Non-waxable □Non-waxable □Non-waxable □Non-waxable □Non-waxable □Non-waxable	Difficulty □ Lt. □ Avg. □ Hvy. equency to: days/wk.
Entrances	Qty		Carpo Carpo Carpo Carpo Carpo Carpo Carpo Carpo	et	□ Non-waxable	Difficulty
Optional: 1) Item Counts: wa	Qty	s: entry doors	Carpo Carpo Carpo Carpo Carpo Carpo Carpo Carpo	et	□ Non-waxable	Difficulty
Optional: 1) Item Counts: wa	Qty	s: entry doors	Carpo Carpo Carpo Carpo Carpo Carpo	et	□ Non-waxable	Difficulty Lt. Avg. Hvy. Cut. Avg. Cut.
Optional: 1) Item Counts: wa	Qty	s: entry doors	Carpo Carpo Carpo Carpo Carpo Carpo Carpo Carpo Carpo	et	□ Non-waxable the Change cleaning from	Difficulty
Optional: 1) Item Counts: wa	Qty	s: entry doors	Carpo	et	□ Non-waxable c) Change cleaning frection	Difficulty
Optional: 1) Item Counts: wa	Qty	s: entry doors	Carpo	et	□ Non-waxable c) Change cleaning from	Difficulty
Optional: 1) Item Counts: wa	Qty	s: entry doors	Carpo	Waxable et	Non-waxable Non-waxable	Difficulty

Offices/Cubicles	Qty	Measurement	Floor Type			(Optional) Difficulty
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	☐Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.

Offices/Cubicles (continued)	Qty	Measurement		Floor Type	e	(Optional) Difficulty		
			☐ Carpet	☐ Waxable	☐Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	Waxable	 ☐Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hvy.		
			Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
Optional: 1) Item Counts:) Change cleaning fre			
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Conference rooms	Qty	Measurement		Floor Type	a	(Optional) Difficulty		
Control of Tooliis	Qty	Wicasarcinent	☐ Carpet	□ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			-	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable		,		
			☐ Carpet		□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.		
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Optional: 1) Item Counts: co	offee station	S:		2) Change cleaning fre	equency to: days/wk.		
Optional: 1) Item Counts: co	offee station	s:		2) Change cleaning fre			
Optional: 1) Item Counts: co	offee station Qty	s: Measurement		Floor Type	-	(Optional) Difficulty		
			☐ Carpet		-	(Optional)		
			☐ Carpet	Floor Type	e	(Optional) Difficulty		
			-	Floor Type	e □Non-waxable	(Optional) Difficulty Lt. Avg. Hvy.		
			☐ Carpet	Floor Type Waxable Waxable	e ☐Non-waxable ☐Non-waxable	(Optional) Difficulty Lt. Avg. Hvy. Lt. Avg. Hvy		
			☐ Carpet	Floor Type Waxable Waxable Waxable	Non-waxable Non-waxable Non-waxable	(Optional) Difficulty Lt. Avg. Hvy. Lt. Avg. Hvy Lt. Avg. Hvy		
			☐ Carpet ☐ Carpet ☐ Carpet	Floor Type Waxable Waxable Waxable Waxable	Non-waxable Non-waxable Non-waxable Non-waxable	(Optional) Difficulty Lt. Avg. Hvy. Lt. Avg. Hvy Lt. Avg. Hvy Lt. Avg. Hvy		
			☐ Carpet ☐ Carpet ☐ Carpet ☐ Carpet	Floor Type Waxable Waxable Waxable Waxable Waxable	Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable	(Optional) Difficulty □ Lt. □ Avg. □ Hvy. □ Lt. □ Avg. □ Hvy □ Lt. □ Avg. □ Hvy □ Lt. □ Avg. □ Hvy		
			Carpet Carpet Carpet Carpet Carpet Carpet	Floor Type Waxable Waxable Waxable Waxable Waxable Waxable Waxable	Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable	(Optional)		
			Carpet Carpet Carpet Carpet Carpet Carpet Carpet Carpet	Floor Type Waxable Waxable Waxable Waxable Waxable Waxable Waxable Waxable	Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable	(Optional)		
			Carpet Carpet Carpet Carpet Carpet Carpet Carpet Carpet Carpet	Floor Type Waxable Waxable Waxable Waxable Waxable Waxable Waxable Waxable Waxable	Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable	(Optional)		
			Carpet	Floor Type Waxable	Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable Non-waxable	(Optional)		
			Carpet	Floor Type Waxable	Non-waxable	(Optional)		
			Carpet	Floor Type Waxable	Non-waxable	(Optional) Difficulty □ Lt. □ Avg. □ Hvy. □ Lt. □ Avg. □ Hvy		
			Carpet	Floor Type Waxable	Non-waxable	(Optional)		
			Carpet	Floor Type Waxable	Non-waxable	(Optional) Difficulty □ Lt. □ Avg. □ Hvy. □ Lt. □ Avg. □ Hvy		
			☐ Carpet	Floor Type Waxable	Non-waxable	(Optional)		
			☐ Carpet	Floor Type Waxable	Non-waxable	(Optional)		
			☐ Carpet	Floor Type Waxable	Non-waxable	(Optional) Difficulty □ Lt. □ Avg. □ Hvy. □ Lt. □ Avg. □ Hvy		
			☐ Carpet	Floor Type Waxable	Non-waxable	(Optional)		

Restrooms	Qty	Measurement		Floor Typ	e	(Optional) Difficulty
	٦.,		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	□ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	 ☐Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
Optional: 1) Item Counts:	sinks:	urinals: toile	ets:show	wers: 2	2) Change cleaning fre	equency to: days/wk.
Looker roome	Otro	Managemanage		Flaar Tom	_	(Optional)
Locker rooms	Qty	Measurement	□ Carnot	Floor Typ	_	Difficulty
			☐ Carpet		□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable □Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
				☐ Waxable	□Non-waxable	
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy. ☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
Optional: 1) Item Counts:	showers:	1/ Prodlov sink:			2) Change cleaning fre	I.
Optional. 1) hem counts.	Silowers	½ Bradley sink:	ruii braule	ey sink: 2	c) Change cleaning in	equency to: days/wk.
Lunchrooms	Qty	Measurement		Floor Typ	е	(Optional) Difficulty
	٠.,		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	Waxable	 ☐Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
Optional: 1) Item Counts:	tables:	chairs: cou	nters:		<u> </u>	equency to: days/wk.
	sinks:	coffee stations:	_ walk off ma	ts:		
	microwaves:	trash cans:	refrigerato	ors:		

Stairwells	Qty	Number of Stories		Floor Typ	e	(Optional) Difficulty
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	☐Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
Optional: 1) Item Counts: wal	lk off mats	: <u> </u>		2	2) Change cleaning fre	equency to: days/wk.
Elevators	Qty			Floor Typ	e	(Optional) Difficulty
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
Optional: 1) Item Counts:				2	2) Change cleaning fre	equency to: days/wk.
	_		,			
Utility/Storage Rooms	Qty	Measurement		Floor Typ	е	(Optional) Difficulty
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
	1		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
	1		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
Optional: 1) Item Counts:				2	2) Change cleaning fre	equency to: days/wk.

Patient/Exam rooms	Qty	Measurement	Floor Type		(Optional) Difficulty	
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	□ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	□ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
	\Box		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	□ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
		_	☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
		_	☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
		_	☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	☐ Lt. ☐ Avg. ☐ Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
		_	☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
			☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hvy.
Optional: 1) Item Counts:					2) Change cleaning fre	equency to: days/wk.

(Other Areas not listed)

 Qty	Measurement		Floor Typ	e	(Optional) Difficulty	
		☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	☐Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	□ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	 ☐ Waxable	 ☐Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	
			☐ Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	☐ Waxable			
		Carpet		□Non-waxable	Lt. Avg. Hv	
		Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
		☐ Carpet	Waxable	□Non-waxable	Lt. Avg. Hv	
1	l	☐ Carpet	☐ Waxable	□Non-waxable	Lt. Avg. Hv	

Notes:		